

# Exhibit A

# WELCOME HOME.

We are excited to welcome you to your new home and want to assist in making your transition to living at The Lorenzo as easy as possible. We have created a quick checklist of what you will need to move in and what to expect during the “Big” Move In. Please expect some lines. You can minimize the time you spend at registration by completing the following ahead of time:

- ✓ Pay Online. Paying in advance at [www.mysmartnest.com](http://www.mysmartnest.com) will expedite your move in process
- ✓ Sign up for renter’s insurance [www.necessaryinsurance.com](http://www.necessaryinsurance.com)

## Step #1 Prepare Ahead



Before you arrive make sure you have signed up for your renter’s insurance and pay any rents, fees and deposits outstanding. You can still pay by logging onto [www.mysmartnest.com](http://www.mysmartnest.com). To sign up for renter’s insurance [www.necessaryinsurance.com](http://www.necessaryinsurance.com)

## Step #2 Know Where to Park



Enter the following address into your GPS:

**2100 South Flower Street, Los Angeles, CA 90007**

This will take you to our **Welcome Lot** where you will park your vehicle. Our shuttle will pick you up (it runs every 5 minutes) and bring you to our welcome station. (See Exhibit B, Welcome Lot & Shuttle Pick Up)

## Step #3 Welcome Check-in Station



Register

The Lorenzo shuttle will take you to the **Welcome Check-In Station**. Have your Government-issued photo identification ready when you arrive at the check-in table. Here you will be provided with instructions on what table to go to in the registration area and will be handed a colored coded ticket. (See Exhibit C, Welcome Station, Registration, Elevators and Units Locations)

## Step #4 Finish your Paperwork and Pick Up Your Keys



After you **Check-In** keep your identification (Driver’s License/Passport) handy and head to **Registration** located in the **Basketball Court**. (Exhibit C) This is where you will finish paperwork, pay, and pick up your keys. If you are issued a yellow ticket, we have not received payment by the due date. If you are issued a red ticket, you may have one or more outstanding items which may include outstanding renter’s insurance. If you still need to enroll in renter’s insurance, please visit the lobby conference room to sign up prior to entering registration line.

## Step #5 Getting Your Car to the Unloading Zone



Once you have collected your keys, get back on the shuttle and return to the Welcome Lot, where you will get your car and drive to the **UNLOADING ZONE**. Exit the Welcome Lot and continue straight on Flower Street and turn left on 23rd Street to park in the **UNLOADING ZONE**. There will be three areas set up for you to unload, one along 23rd street, one in Lot A, and another Lot B. Complimentary moving carts are available for usage at our cart location. Government-issued identification is required to issue moving carts. Look for the **CART STATION** for assistance (Exhibit B). Time at the **UNLOADING ZONE** is limited, you will be required to return your car to the **Welcome Lot** after you have unloaded all of your belongings.

### Parking Your Registered Car

If you have registered parking at The Lorenzo, you can retrieve your car from the Welcome Lot and park in your assigned space. Insert your parking key into the fob reader for garage access and park in your assigned space. You can enter the Resident parking lot on Adams Blvd., or 23rd Street. **If you DO NOT have registered parking at The Lorenzo go to step #6**

## Step #6 Finding Your Apartment



From the **UNLOADING ZONE** on 23rd Street find your apartment using the map enclosed here or using one of our site maps. Our elevators are numbered and color coded. Proceed to the elevator closest to your apartment. Our apartments are stacked and labeled based on 4 digit numbers. **Please note that only the last three digits of the apartment are shown on the map.**

(For example, if your apartment number is 2234 you locate #234 on the map and proceed to the second floor. The first digit is your floor number, second floor, and the last 3 digits (234) are apartment number.)

For help finding your apartment please refer to (Exhibit C)